



Procedure for All Admissions to Kildare Place School

How do I apply to the school?

- All admissions are now handled through the school website, please consult the Admissions section of our website. This section contains comprehensive information including:
 - Annual Admissions Notice
 - Admissions Policy
 - Admissions Procedure
 - Application Form
 - Parish Boundary Map
 - 2km Boundary Map
- The school will have a set week each year in which it will be accepting applications for the upcoming September.
- Prior to the admissions date you are asked to simply download and print the application form. You are then asked to complete the form, submitting it in hard copy with all relevant supporting documentation.
- Please note only fully completed hard copy application forms with the correct supporting documentation will be accepted, and only during the dates specified in the Admissions notice.
- Applications will not be accepted by hand to the school office they may be posted to **Kildare Place School, 96 Upper Rathmines Road, Dublin 6, D06 XE18**, or dropped into the blue post box on the front gate of the school.
- You will be notified of your applications status in the timeframe outlined in the annual Admissions notice.
- Please note we would recommend that only copies of the important supporting documents are included, as no documents will be returned.
- The closing date will be strictly adhered to and no late applications can be accepted.
- Please note the school no longer uses Registration of Intention forms (all forms received prior to 22nd December 2020 will remain on the system and will be contacted in due course).
- For admissions queries for classes other than Junior Infants, please contact the school directly on info@kildareplace.ie.
- Finally, we would ask you to read thoroughly all of the documentation prior to completing and submitting your application form.

